

Business Management for Building Professionals

The Business of Building

Instructor(s): Thomas DiBenedetto, CGB

Learn the management skills that give industry leaders the edge. This course will give you a solid foundation in those best business practices so valuable to smaller businesses: planning, organizing, staffing/directing and controlling. By using case studies and sample forms, your instructors give you practical and applicable tools for management success.

As a graduate of this course, you will be able to:

- Discuss common business challenges and learn practical tips and tools to overcome them
- Explain the three basic functional areas within a company
- List the five main tools used to improve a business
- Apply each of the five Ps to the three functional areas of the business
- Identify methods of recruiting, interviewing, training, and retaining quality personnel
- Apply the key measures of business performance to your own business

Designation Credit:

CAPS, CGA, CGB, CGP, CGR, Master CSP

Continuing Education Credit:

CAPS, CGA, CGB, CGP, CGR, CSP, CMP, GMB, GMR, Master CSP, MIRM



September 17, 2009
8:30am - 5:00pm

Sweet Basil Restaurant
1012 State Route 9
Queensbury, NY 12804



Additional Information

Business Management for Building Professionals

September 17, 2009
Check-in: 8:30am
Session: 9:00am - 5:00pm

Location:
Sweet Basil Restaurant
1012 State Route 9
Queensbury, NY 12804

Pre-registration required by Sept 10.

50% tuition reimbursement, up to \$120, is available for participants in the New York ENERGY STAR® Homes and Home Performance with ENERGY STAR® Program.



Continuing Education Credits

AIA: 6 credits

NKBA: .08 CEUs

To Register

By Phone
not available

By Fax
518-465-0635

By Mail
One Commerce Plaza
Suite 704
Albany, NY 12210

Online
www.nysba.com

Registration Information

(one form per attendee)

NAME _____

HBA NAME _____

COMPANY _____

ADDRESS _____

CITY _____

STATE ZIP _____

PHONE _____

FAX _____

E-MAIL ADDRESS _____

Please note: It is NAHB's policy not to share or sell its e-mail addresses.

Registration Fees

Includes course materials and lunch.

NAHB Member \$240 Non-member \$300

Payment Information

Check Make Payable to: NYSBA REF
 MasterCard Visa

CREDIT CARD NUMBER _____

EXP. DATE _____ VIC CODE _____

NAME ON CARD _____

SIGNATURE _____

For NYSEERDA 50% tuition reimbursement please indicate:

ES Builder -- Tracking #: _____

HERS Rater -- Rater #: _____

HPWES Contractor Tracking #: _____

Payment and Cancellation Information

PAYMENT MUST ACCOMPANY REGISTRATION.
CANCELLATION POLICY: 4 or more business days prior to the course - full refund. 3 business days or less or failure to attend - liable for the entire fee.